

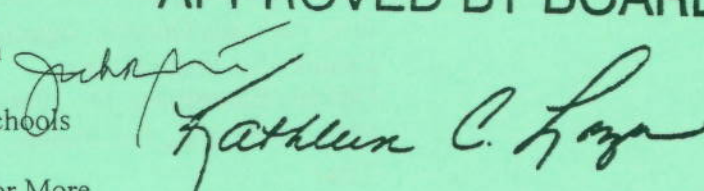
Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

July 17, 2018

MEMORANDUM

APPROVED BY BOARD

To: Members of the Board of Education  
From: Jack R. Smith, Superintendent of Schools  
Subject: Procurement Contracts of \$25,000 or More



WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore be it

Resolved, That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications as follows:

4287.1 College Readiness Assessment Programs—Extension  
Responsible Office: Department of Secondary Curriculum and Districtwide Programs

Awardees (See note on page 2)

College Entrance Examination Board, Princeton, New Jersey  
ACT, Inc., Iowa City, Iowa  
Total \$604,000

7060.2 Towing, Transport, and Recovery of Vehicles and Buses—  
Extension  
Responsible Office: Department of Transportation

Awardee

Automotive Support Services, Inc., Laurel, Maryland \$240,000

7070.10 Printing Supplies—Extension  
Responsible Office: Department of Materials Management

Awardees

|  |              |
|--|--------------|
| Braden Sutphin Ink Company,* Cleveland, Ohio,<br>(Local Affiliate: Savage, Maryland) | \$ 2,700     |
| Cabstone Ink Company, LLC, Philadelphia, Pennsylvania                                | 11,300       |
| E.H. Walker Supply, Inc., Rockville, Maryland  | 31,050       |
| G.E. Richards Graphic Supplies Company, Inc.,<br>Landisville, Pennsylvania           | 13,010       |
| Graphic Enterprises, Inc., Pennsauken, New Jersey                                    | 11,500       |
| Mark Andy, Inc., Des Plaines, Illinois   | <u>3,900</u> |
| Total  | \$ 73,460    |

9143.3 Disposable Cafeteria Trays  
Responsible Office: Division of Food and Nutrition Services

Awardee

|   |           |
|---|-----------|
| Acme Paper & Supply Company, Inc., Savage, Maryland | \$681,070 |
|---|-----------|

|  |             |
|--|-------------|
| TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE | \$1,598,530 |
|--|-------------|

\* Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals (RFPs) were obtained and evaluated by the Procurement Unit, Department of Materials Management, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in Procurement Unit files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency database on the Montgomery County Public Schools website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

JRS:AMZ:KCL

Attachment

Bid Activity Report  
July 17, 2018

| Bid No. | Bid Name  | No. of Vendors Mailed | No. MFD Vendors Mailed | Total No. of Bids Received | Total No. of MFD Bids Received | Total No. of Bids Awarded | Total No. of MFD Contracts Awarded |
|---------|---|-----------------------|------------------------|----------------------------|--------------------------------|---------------------------|------------------------------------|
| 4287.1  | College Readiness Assessment Programs—Extension                 | N/A                   |                        |                            |                                |                           |                                    |
| 7060.2  | Towing, Transport, and Recovery of Vehicles and Buses—Extension | 2                     | 0                      | 2                          | 0                              | 1                         | 0                                  |
| 7070.10 | Printing Supplies—Extension                                     | 9                     | 1                      | 7                          | 1                              | 6                         | 1                                  |
| 9139.3  | Refrigerated and Frozen Foods                                   | 59                    | 4                      | 46                         | 3                              | 24                        | 2                                  |
| 9143.3  | Disposable Cafeteria Trays                                      | 17                    | 4                      | 7                          | 2                              | 1                         | 0                                  |

